

# **Town of Pownal**

## **On-Road Diesel Fuel Bid**

**BIDS DUE ON NOV. 10, 2021**

**AT 10 A.M.**

**NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.**

The Town of Pownal is accepting bids for the purchase of Municipal on-road diesel fuel for the use in our trucks and equipment. The Town of Pownal reserves the right to accept any or all bids or to choose the bid considered to be in the municipality's best interest. A valid certificate of insurance must be included with the bid. Visit <https://www.townofpownal.org/communicate.html> for additional information. The final decision of purchase will be made upon the award of the Town of Pownal's Selectboard. Please put the Bid Name (Diesel Bid) on the outside of your return envelope.

**MAIL OR DROP OFF BIDS TO:**

Town of Pownal  
Selectboard Office  
Attn: Diesel Bid  
467 Center Street  
PO Box 411  
Pownal, VT 05261

## INSTRUCTIONS TO BIDDERS

Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a **sealed plain envelope, with the bid type written on the outside and endorsed with the title of the proposal.**

It is expressly understood by the bidder that written notice of the award by the Town of Pownal's Selectboard will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions and the detailed specifications, as the entire form of contract between the parties.

The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The Town of Pownal reserves the right to reject any and all bids if it appears in its own best interest to do so.

### **Municipal Diesel Bid Request**

The Town of Pownal is accepting proposals for diesel fuel located at the following addresses:

Pownal Highway Department- 981 Pit Rd.

Wastewater Treatment Facility Emergency Generators- 52 Dean Rd.

The bid shall be for a total of 15,500 gallons and delivered as needed, on an automatic delivery schedule throughout the Town of Pownal's FY 22 budget year (July 2021 – June 2022). Tanks at both locations are Town owned.

- A. All bids must be **received** and accepted by the Town of Pownal at the Pownal Town Office, 467 Center Street, Pownal, VT 05261 by **10 A.M., Wednesday, NOV. 10, 2021.** Bids will be publicly read and awarded at a duly warned Select Board meeting.
- B. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.
- C. The bidder agrees that the Town of Pownal reserves the right to reject any or all proposals, or to accept part of the bid considered to be in the best interest of the Town of Pownal.
- D. **The bidder must provide a Certificate of Insurance with the bid.**
- E. Failure to complete **all** paper work will void the bid.

Town of Pownal

Bid Form

Diesel Fuel– 15,500 gallons

PROPOSED PRICE/GALLON: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

AUTHORIZED SIGNATURE: PLEASE TYPE OR PRINT NAME AND TITLE:

\_\_\_\_\_  
Signature Name Title

DATE: \_\_\_\_\_

**PLEASE COMPLETE THIS FORM AND RETURN IT WITH YOUR BID.**

**THANK YOU.**